



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

DHIRAJLAL TALAKCHAND SANKALCHAND
SHAH COLLEGE OF COMMERCE

- Name of the Head of the institution **Dr. Sussmita Daxini**
- Designation **Principal (In-charge)**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **8591376800**
- Alternate phone No. **8591377595**
- Mobile No. (Principal) **93225 05265**
- Registered e-mail ID (Principal) **dtss.principal@sanskarsarjan.org**
- Address **Kurar, Malad (East)**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400097**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **22/12/2020**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. Shubhada Apte**
- Phone No. **8591377595**
- Mobile No: **9870227746**
- IQAC e-mail ID **iqac@sanskarsarjan.org**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://dtss.sanskarsarjan.org/aqar>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://dtss.sanskarsarjan.org/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	80.20	2004	03/05/2004	26/03/2011
Cycle 2	B	2.65	2011	27/03/2011	26/03/2016
Cycle 3	A	3.03	2017	28/03/2017	31/12/2026

6. Date of Establishment of IQAC **25/09/2004**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	NIL

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Teachers were encouraged to use more learner friendly methods with use of Google Classroom and online study material with counseling. 2. With increasing number of students in B.Sc. (IT), more classrooms with better facilities were provided as discussed in the meetings. 3.Increased the participation of students significantly through motivation by all the teachers in co-curricular and extension activities. 4. Exam procedure was made more accessible to students through use of technology. Form filling , payment of fees, document uploading and result declaration was online.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>Sports , NCC participation improvement</p>	<p>Increased participation of students in intercollegiate in Body building, kabaddi, athletics etc. Mr.Vansh Parmar bagged 3rd prize in best physique. NCC students were selected for republic day parade. Sports committee took special efforts to motivate students to participate in large numbers in all sports events throughout the year. NCC cadets rigorous training and routine drills, govt. events celebration made the campus fill with pride, patriotism and unity.</p>
<p>NSS further community and awareness among society</p>	<p>NSS B-29 unit of college had adopted Rothe village. The notable contribution was construction of approach road to the school in the village. this was a very urgent need of the students as during rain season it was very difficult for the students to reach the school. Also the unit got 5th prize in Cleaning Premier League organised by For Future India, which was held in 8 cleaning drives throughout Mumbai city.</p>
<p>Extension students participation improvement</p>	<p>Department of Lifelong Learning and Extension had enrolled 198 students during the year who all participated either at college or university level in multiple extension activities. The idea was to involve more and more students to join extension work, resulting in better understanding of surrounding society and its problems. The unit bagged prize in street play competition in UDDAN annual</p>

	<p>festival organised by the department at the University level.</p>
<p>More Use of technology in teaching, learning and online resource availability</p>	<p>The number of teachers using Google Classroom for providing audio-visual PPTs and study material in form of notes, question bank, practice tests, solution set for practical courses, online query resolution related to course and other, increased from 7 to 12. Efforts will be made to involve all the teachers in forthcoming year.</p>
<p>Expansion of Research activities</p>	<p>More research supervisors were added in Business policy and administration, Accountancy, Business Economics . , Philosopy, r</p>

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	20/05/2023

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

1.Name of the Institution	DHIRAJLAL TALAKCHAND SANKALCHAND SHAH COLLEGE OF COMMERCE
• Name of the Head of the institution	Dr. Sussmita Daxini
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
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and compliance to the decisions taken uploaded on the institutional website?		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
IQAC	20/05/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-2022	31/01/2023
15. Multidisciplinary / interdisciplinary	

Following is the list of Interdisciplinary courses in different programmes:

B.A.F . : Financial Market Operations, Introduction to Management,

B. Com.: F.C. -I, II, III, IV (Overview of Indian Society, Constitution, Political Process, Problems, , Science & Technology, Computerised Accounting

BBI: Organisational behaviour, Value education, Indian Economy etc. Overview of Insurance and Banking , International Business

BMS: Ethics and Governance, Environment Management, Brand Management, Entrepreneurship Management

B.Sc. (IT) : Green Computing , Cyber law

16.Academic bank of credits (ABC):

A Google form was circulated for all students to submit their ABC details. On an average in the first round 85% were able to submit. Others faced problem with AADHAR linking. These students were guided to get it linked asked to submit it before admission for forthcoming years.

17.Skill development:

List of Skill Enhancement Courses across all programmes: MS Excel for business, Direct and Indirect Taxes, Information Technology, Logic & Reasoning, Introduction to Actuarial Science, Business Communication, Structural Programming, OOPs , Python programming, JAVA programming, ASP.netwith C#, Mobile Application Development, Software fundamentals, IOT.

A concious effort is made to include supplementary skill required to enhance the basic discipline application with job requirements so as the learner is equipped with required skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

All the programmes included foundation course in first and second year which focussed on value education, environment education, overview of Indian Society, Problems of Indian society, Constitution , Political process with emphasis on the origins in Indian history. All teaches explain the subject in Hindi and Marathi along with English to facilitate better understanding.

Online course on YOGA is conducted from last two years.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The course structure comprising of learning outcomes focussing on outcome based education is conveyed to the students before each class with specific correlation. At the end of the class randomly they are asked to explain their understanding with suitable application. Examination internal and semester end both comprise of testing intended to achieve the outcomes in defined manner.

20.Distance education/online education:

Yoga online course is conducted from last two years. Online revision is done by teachers as required. Also library conducts online course on Open access resources.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	13
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	2029
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File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	677
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations	1352
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conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	496	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	7	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	7	
Number of sanctioned posts for the year:		
4.Institution		
4.1	360	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	25	
Total number of Classrooms and Seminar halls		
4.3	132	
Total number of computers on campus for academic purposes		
4.4	110.64 lakhs	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

College has developed its curriculum in accordance with the autonomy objectives based on the vision and mission of the institution with focus on local, national, regional and global developmental needs. An outcome based syllabus is framed based on the suggestions from the stakeholders. All departments propose revisions in the curriculum after carefully identifying the emerging national and global trends as well as local needs, and the changes are ratified by the BOS and all other statutory committees. Improvisation in content are based on contemporary issues such as environmental sustainability, ethical conduct, entrepreneurial skills and gender sensitisations as also newer avenues in job sector, research models, industry practices and so on. All departments frame program objectives based on the issues addressed in the syllabus content which are then mapped with the Course Learning Outcome to assess the attainment factor. Holistic learning is achieved through personality development courses, Co-curricular, Extra-curricular activities and extension program. Our faculties also participate in the workshop, seminars, conferences, orientation and refresher courses, and many other interactive programmes arranged by the University of Mumbai and its constituent and affiliated colleges for development and implementation of curriculum.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

496

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution runs the courses in Commerce and Science stream. Curriculum is designed, which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues. Environmental Studies is a compulsory subject for all under graduate First year students, related to Environment and Sustainability. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi, Like in SY Bcom we have introduced awareness of Indian Society and Constitution,. There is a course in Sem III covering contemporary issues of Indian Society. in various subjects in the form of topics, chapter and co-curricular activities. Environment and Sustainability About Environment and Sustainability related issues, the students got knowledge of Environmental studies in First year of their degree program. The institution took care to inculcate values related to environment and sustainability through various practices and programs under NSS and D.L.L.E & Nature Club. The departments conducted following activities. 1. D.L.L.E department organized Poster Competition. 2. Nature club organises plantation of trees, E-waste collection drive etc 3. N.S.S organize tree plantation, waste collection.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

7

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

324

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

192

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://forms.gle/vwVrqTNCasWWaFeQ6
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed
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File Description	Documents
Provide URL for stakeholders' feedback report	https://forms.gle/vwVrqTNCasWWaFeQ6
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2029

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2029

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All students have to attend a compulsory Orientation Programme on admission. The wide range of continuous assessment components that include, Home Assignments, Class Assignments, Seminars and Group Discussions, Class Tests, Projects, , Viva-voce examinations and attendance, enable effective assessment of learning levels of students. In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth. Special measures taken to support relatively slow learners are as follows. • Organizing Extra Classes • Remedial and Tutorial Classes are held to prepare them for remedial exams • Assistance from classmates and senior students is arranged • Providing tutorial assignments • Encouraging them to study courses on developing soft skills to master understanding of language .Encouraging them to participate in various activities to develop social skills Most students approach faculty after college hours via E mail / telephone to avail help on personal or group level. Additional reference in the form of Suggested readings is given for the advanced learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
13/06/2022	2029	25

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-

solving methodologies are used for enhancing learning experiences:

To develop creativity, originality of ideas, reasoning, increasing knowledge and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members, econtents are also provided to students,. In education case studies has been done. Students actively participate in activities of various committees under cultural Committee, a national organizations like NCC/NSS, Sports activities and other competitions. These activities not only provide opportunity for participatory learning but also provide experiences. Teaching and learning should be a dynamic and enriching experience for both the teachers as well as the students. This involves the use of different pedagogy to bring forth the understanding and relevance of the topics covered in the syllabus as much as giving the students an opportunity to express themselves, build teamwork, facilitate an independent opinion forming and question the concepts and topics from a rational, logical bent of mind. In this context, different programmes And the numerous courses under these programmes use a range of student centric methods. The B.com departments use some of these techniques in addition to crosswords, poster making, use of Excel for solving sums and use of problem-solving assignments for quantitative subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://drive.google.com/drive/folders/1a9jIs0s6iFOWqmhWP_r99KEw5pL-rCDx?usp=share_link

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The academic year 2021-2022 being a partial pandemic year the lectures were conducted from online mode on google meet app what app groups of the students for every divisions were formed .teachers were creating the link for every lecture and were every subjects with the help of ppt or videos , clips and practicals subjects with the help of excel .teachers were reporting every day about the subjects ,chapters ,thoughts and number of students attended. The ICT - ENABLED tools and online resources are the new age enablers of teaching and learning. These online tools have

strengthened the teaching pedagogy at the same time making it effortless and interesting. Online tools aid the teaching effectively and generate interest in learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/drive/folders/14jXJLknlsLxv7fJgh3hLvnX7T1Mb8dox?usp=share_link
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is meticulously planned by the Academic Heads, the Controller of Examination and the registrar in consultation with the Principal keeping all key days such as semester end exams, internal assessment, practical exams, supplementary exams and public holidays in mind. The calendar is made keeping the important dates such as admission dates, term end and start dates etc listed by the University of Mumbai in consideration too. The Academic Calendar is shared on the college website in the beginning of the academic year so that all stakeholders can have access to it. All college committees and departments plan their teaching, assessment, co-curricular and extra-curricular activities schedules based on the calendar. The Exam Unit ensures that the dates announced for assessments, in particular, are adhered to as that helps in streamlining the entire teaching, learning and evaluation process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

7

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

210

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

less than 45 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The entire process of examination has undergone a digital CIA transformation in 2020-21. Allexams have been conducted online smoothly. Results are processed digitally using advanced software which ensures accuracy and timely declaration of results. All exam related information, notices, forms and consolidated results are put up on the college website for easy access to all students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution

are stated and displayed on the website and communicated to teachers and students

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. 1. Graduate attributes are described to the first year students at the commencement of the programme. 2. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. 3. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The teachers are trained for designing the curriculum as per Learning Outcome based Curriculum Framework (LOCF) via workshops. The students during admission counseling are encouraged to see these course outcomes to decide their programme option. This has helped the students as they are better equipped and know what to expect from a certain course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on external Examination and internal exams. Finally, program outcomes are assessed and Program Assessment Committee concludes the PO attainment level. At the end of each semester, /College conducts examinations based on the result published by the course outcomes are measured. Assignments are given at the end of each chapter. The assignments are provided to students and they refer the text books and good reference books from library to find out the answers and understand the expected outcome of the given problem.. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

366

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://forms.gle/gCnLrK7g8ijHJVp27>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is encouraged amongst the students through activities like participation in seminars, publishing research papers and encouraging faculty to undertake PhD programmes alongwith research projects. College has a research centre in the subjects like Business Administration , Accounts, Economics Phyilosophy. There are 26 research guides and 82research scholars . Wide range of publications in peer reviewed Journals, Care listed Journals is encouraged for all research scholars. The research project is a compulsory for M.Com, BBI and BMS students. The research sholars

are encouraged to join FDP programmes on statistical analysis, research methodology and Thysis writing. College gives scholarship to 5 best Research projects of students and techers every Year.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has strived to build an Innovation ecosystem and consistently been bringing programs to create an active flow of opportunities and occasions where students could interact with the industry and gain insights and enhance their creative and innovative skills. College endeavours to have effective transfer of knowledge. Waste recycling: The college encourages waste reduction among the young generation and most of the data is shared digitally. The institution has maintained a Bio Compost facility. E-waste collection drives conducted to recycle electronic scraps. In order to discourage the use of plastic a drive was conducted by nature's club for collecting the plastic bags. Also DLLE students prepared paper bags & distributed them to local shopkeepers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

16

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute promotes regular engagement of faculty, students and staff with neighbourhood community for their holistic development and sustained community development through various activities. Every Year, programme is organized under which students and staff participate voluntarily in community-based activities with neighbourhood. Every Year, programs are organized under which students and staff participate voluntarily in community based activities with neighbourhood. Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, and empowerment of girls and women; are encouraged.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

68

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

477

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - library, sports complex, computers, classrooms etc. The institute has a definite and systematic mechanism for maintenance and upkeep of such facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies and the others are maintained by the faculty members of the institution and skilled staff like plumber ,carpenter and electrician appointed by the management. A technical person has been appointed for regular maintenance of IT infrastructure in the campus. The Information Technology Department maintain all computer related works A 'maintenance register' is maintained where in complaints regarding repairs and maintenance of various facilities in the campus are registered by the staff members. These are attended by concerned technical persons on regular basis. Facilities like classrooms, seminar halls are cleaned daily by menial staff. Breakage if any is reported by the cleaning staff in office. Appropriate action is taken immediately. Painting of buildings is done on periodical basis. the college accommodates 23classrooms, 1 Assembly Hall, 2 Computer Labs with a capacity of 60 computers each, 1 Library, 3 Staff rooms , Exam Room, Reserch room, Management room , NSS Room, Gymkhna, Canteen .The number of computers are used by the staff and students for online and in-class instruction of students.

There are projectors, Wi-Fi etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college having a well-maintained campus. Our Management believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. There is Sports room where students play Chess & Carrom. Qualified Physical Directors are been appointed totake care of day-to-day games and sports activities of the college. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Students are very much encouraged to participate in the cultural events held in the college Students are even sent to other colleges for intercollegiate competitions like dances, skits, and other competitions, our college arranges many type of Inter-Collegiate Competitions Yoga sessions are conducted on a large scale College has a wellequipped gymnasium which caters to the requirements of the students. The international Yoga day was celebrated on 21st June 22

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

? 1,421,512

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a huge collection of Text books, Reference books and others books with peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 150_students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras. It is partially automated and has increased its level of automation gradually

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote**

C. Any 2 of the above

access to e-resources	
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

306391

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

28

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a working IT policy subdivided into- IT purchases/support, website, email and infrastructure. IT purchases are handled by a purchase committee which follows the purchase policy for procurement of IT infrastructure from the annual allocated budget. The college also provides IT support to staff and students on campus in laboratories, classrooms, and library.

Channels have been created to address tech problems, if any, and are handled by the IT team. A website committee headed by the college IT administrator, facilitates all updates on the college website. The college has subscribed to google workspace and under that emails have been provided to teaching and office staff of the college. Policies are in place for sending & receiving official communication to the workspace accounts. The college IT infrastructure is also governed by policies like restricted use of USB ports and LAN network (wired and wifi). Computer is formatted in regular basis by department of Information & Technology. College itself formats the computer without no fees and by the help of computer operator. Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity. CCTV is installed in every main entrance, all floors computer labs, Society Room, Exam Department etc. Website is maintained by Department of Information & Technology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2400	128

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 50 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content	D. Any one of the above
---	-------------------------

development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

? 8,816,886

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, gymkhana, computer, classroom etc in the institute. The maintenance of physical, academic and support facilities are carried out by the respective departments with the help of in house staff on daily basis and periodically. And care has been taken to keep the equipments, machine etc in working condition. In case of breakdowns standard procedure is followed to bring the equipment/machine in working condition. A supervisor is appointed to monitor and maintain the physical facilities and Housekeeping. College has appointed an Admin officer for campus maintenance. College has entered into AMC for maintainance of Elevators, Air conditiones, Pest control, Fire extiguishers, Solar panels etc. Also regulars maintainance is observed for projectors and internet facilities. The College Administration is well organized with demarcation of responsibilities starting with

Principal, Academic Heads, Controller of Exams, HoDs/cooridinators, Finance Officer along with Administrative and Clerical staff are all assigned specific job responsibilities. The office has a student centric, friendly approach. The college is extensively covered under CCTV Surveillance and has Security staff on duty. The college also has disciplinary committees Ragging Prohibition Cell, Grievance Redressal Committee . Hence the college has institutionalized various processes and Best Practices . Librarian with supporting staff is appointed to maintain library. At the end of the Academic Year stock Verification is done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

7

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

88

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

<p>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</p>	<p>A. All of the above</p>
---	-----------------------------------

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

86

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

64

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The details of the elected CLare sent to the University Students' council is constituted as per the directives received from the Director, Student development Committee, University of Mumbai every year. Election for the post of 'CL is carried out as per the procedure prescribed by the University within the prescribed date. In addition to students' council an excellent representation is given by students in the co-curricular and extracurricular activities of the college and partial representation is also made at the administration level. Apart from them, other active students are also involved in the various committees of the college depending upon their liking and expertise. These students regularly interact with the teacher in charges of that committee and help them in conducting the activities smoothly.

Administrative Level Participation - Students are also actively involved in the statutory committees like CDC, IQAC, Grievance Redressal Committee etc. They are also part of prospectus making committee and voluntarily participate in the admission work of the college. Basically, these are student representatives of NSS, NCC, Rotract club and DLLE. Students of NSS, NCC, rotract are involved in conducting various activities which help in sensitising other students about social consciousness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Contribution:

- Carrier Guidance Sessions:** Our College Alumni conducts carrier guidance Sessions both Online & offline in which students gets the clear view of their right path.
- Placement & Career Guidance:** Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
- Alumni Meet:** our college invite alumni for Annual Alumni Meet in every year . In this meet the alumni get chance to reconnect with the Alma mater and old friends.
- Support In Social Outreach Activity:** Alumni take parts in various social activity like N.S.S Camp, Blood Donation Camp, N.C.C practise to junior students , guidance to NCC students for exams etc. The Alumni Associationis not yet registered as a separate entity & continues to function under the umbrella of the SEA. However, the registration process will be taken up in the near future. The Alumni of the college contribute in terms of beinginvolved in BoS and guest lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Institutional administration is participatory and decentralised. According to Maharashtra University Act 2016 the governance of the college is done through the deliberations of College Development Committee-CDC (previously known as Local Managing Committee) comprising of representation of management, teaching staff, administrative staff, community and students. The participative deliberations of this forum takes decisions on important issues like fund distribution, purchase, basic amenities development, etc. The college follows committee system for the decentralization of its day to day functioning. In addition to the bodies like CDC, IQAC, there are many other committees at work under broad divisions like Curricular Aspects, Teaching-Learning Evaluation, Students' Activities, Student Support, Research and Extension, Infrastructure, Governance, etc. In addition various temporary committees are formed as per the need. The teachers are appointed as the members of these committees by taking into account their interests and abilities. The principle of delegation of authority is followed as it is delegated from the principal to the heads of various departments or conveners/ coordinators of various units and finally from the heads to the other members of the department or unit. The college constantly tries to explore possibilities of linkages with industry and other institutions of repute, for introducing courses, curricular and co-curricular, to maintain global standards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institutional administration is participatory and decentralised. According to Maharashtra University Act 2016 the governance of the college is done through the deliberations of College Development Committee-CDC (previously known as Local Managing Committee) comprising of representation of management, teaching staff, administrative staff, community and students. The participative deliberations of this forum takes decisions on important issues like fund distribution, purchase, basic amenities development, etc. The college follows committee system for the decentralization of its day to day functioning. In addition to the bodies like CDC, IQAC there are many other committees at work under broad divisions like Curricular Aspects, Teaching-Learning- Evaluation, Students' Activities, Student Support, Research and Extension, Infrastructure ,Governance, etc. The principle of delegation of authority is followed as it is delegated from the principal to vice principals, the vice principals to the heads of various departments or conveners/ coordinators of various units and finally from the heads to the other members of the department or unit. We have dedicated committees with a composite mix of staff members and students from different streams participating in the decisionmaking processes and their execution

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

A. Curriculum Development: •The Heads of Departments prepare a tentative academic plan at the end of previous academic year. It is finalized after making modifications in BOS meetings and then duly approved in Academic Council meeting. Holistic learning is achieved through personality development courses, co-curricular, extracurricular activities and extension programmes. Extra lectures are engaged as and when required.

B. Teaching and Learning
A staff meeting is held in the beginning of the academic year. In a brain storming session best ways of implementing plans are discussed. An Academic Calendar is prepared. All the departments plan their teaching schedule and programmes based on these dates.

C Research and Development: The college has a well defined policy to promote research which is as follows: • To inculcate a research culture amongst students and faculty. • To provide appropriate ICT infrastructure facilities. • To collaborate with renowned libraries for research. • To provide time off and duty leave to conduct research. • To collaborate with industries for research. • To organize conferences, workshops and seminars in the campus. • To invite eminent researchers to inspire the students and faculty.

To develop critical thinking and inculcate research aptitude of the students, they are given assignments .

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

College Development Committee (CDC): The College Development Committee (CDC) as the apex body demonstrates authoritative power and formulates policies and is assisted by IQAC. The office staff handle the day to day affairs of the college. The CDC is represented by teachers, students, support staff, and alumni. The CDC also has among its members social and noted figures from the field of Industry. Similarly, in IQAC, all the stakeholders also get due representation. Principal and College Administrative Committees The Governing council of the college takes policy decisions and leaves the day- to-day administration to the college authorities. The Principal is the key executor of the decisions.

He is also assisted by the Head of department for B.Com and Self Finance Courses. The college has a system of working through a set of committees and associations. Report of every major activity is given by the convener of the committees/associations to the Principal. The decision-making procedures are made at appropriate levels in the Organizational Hierarchy The College envisions effective, efficient governance through diverse dedicated posts, committees, and the multi-pronged IQAC. There are a number of administrative positions, such as Principal, Controller of Examinations, in addition to Heads of departments in the aided section, Co-ordinators in the unaided section and Chairpersons of various committees.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

TEACHING STAFF: Promoting participation in FDPs and short-term courses as it is now a mandatory requirement for CAS. Duty Leave granted for attending various administrative and education-related programs/ events Executed CAS increments in Govt Grants, NON-

TEACHING STAFF: Organizing special workshops for Non Teaching staff for knowledge and skill development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

84

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

6

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

A standard operating procedure is followed by the accounts department for all financial transactions. The college has well delineated accounting structure for the funds received from government grants and the funds generated by the institute. A hierarchical authorisation of expenditure helps to keep the system in check. The transparent policies regarding finance and presence of multiple checkpoints have been instrumental in making the exercise of audit of accounts a smooth one. In general, no objections are usually raised during the audit process. However, if any Audit objections are found or raised, they are settled prior to filing annual returns. The final Accounts of the college are audited every year by our Qualified Chartered Accountant. There is Internal Audit, Statutory Audit and Government Audit. Government Audit is done by the AG Office. Internal Audit is done by the CA appointed by the Management. The Internal Auditor audits all the receipts with actual fee receipts and all the expenditures with all the vouchers system is under scrutiny and control. The faculty, who are administration in the accounting and taxation related issues. The Audit is regularly done suggestions, given by the Auditor for improvement are considered and compiled upon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Our institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development. 1. Institutional budget is prepared by Accounts department every year taking into consideration of recurring and non-recurring expenditures. All the major financial decisions are taken by the Director with Management of College. 1. All the major financial transactions are analysed and verified under following sections: Research & Development Training & Placement • Software & Internet charges Library Books / Journals Repair & maintenance Printing & stationary Equipment & Consumables.

Furniture & Fixtures Institute adheres to Utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee accordingly the quotations called and after the negotiations purchase order are placed. The payments is released after delivery of the respective goods it is done as per the terms and conditions mentioned in Purchase order. All transaction has transparency through bills and vouchers. The bill payments are passed after testing & verification of items. Only authorized person operates the transaction through bank. Respective faculty member ensures that whether suitable equipment with correct specification is purchased. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. The IQAC monitors the implementation of the vision and mission of the college. IQAC prepares a Perspective Plan of development for the college and executes it in a strategic plan for every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. Two such initiatives are as follows: Practice - 1 Developing Quality Culture among Teachers: Since the second cycle of the NAAC, IQAC has been promoting the quality culture in overall activities of the college. All the efforts were taken to upgrade the quality of teachers. Therefore, every year IQAC takes review of the status of the teacher's research work, PhD, research publication, seminar participation conducting various workshops and faculty development programmes for upgrading the quality among the teachers. As post-accreditation quality initiatives, the Institute has worked towards promotion of research culture and developing research aptitude among faculty and students. Research committee was formed and Research Scholars' meet, IPR and Research methodology workshops were conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of

results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. The Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, and directly through IQAC. Students are also free to approach the Director of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the Director, HODs and individual faculty members. The teachinglearning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following: Automation of Admission Processes - Provision for online fee payment Automation of Examination Processes Curriculum Development Workshops in many subjects MoUs with prestigious Institutes,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://dtss.sanskarsarjan.org/reports/
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the Year a smart Girl Programme was arranged by our college in collaboration with Bhartiya Jain Sanghtana (NGO) . The programme covered 6 life changing modules for girl students 1. Self -Awareness 2. Self Esteem and Self Defence 3. Communications and relationships 4. Friendship and temptations 5. Choices and decisions 6. Dialogue with Parents .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. For E-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals. However, no hazardous chemical waste is generated in the College Campus. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use paper used in the office.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p style="text-align: center;">C. Any 2 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p>	<p style="text-align: center;">B. Any 3 of the above</p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The vision and mission of the College has been holistic development of students . Free ship is given to eligible students in need. Cultural programmes on the Annual Day and Talent Show,Traditional Day, are organized as joint effort that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competitions (drama,extempore, poster making) or students' presentation along with multilingual cultural programs on the occasion of various days like Hindi Diwas, Marathi diwas, one act play, mono acting in Hindi, Marathi or English showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Celebration of Republic day & Independence Day has been an institutional practice for decades.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Through value - based education students are imparted knowledge of values, rights, duties and responsibilities of a citizen. In addition to this, different types of activities are conducted to

inculcate the values of equality, human dignity, unity and integrity of the Nation. Social activities are conducted to perform the duties and responsibilities as a citizen of a country. Institute conducts various activities like Providing help to poor, Tree Plantation Drive, Blood Donation Drive, Slum Cleanliness Drive, Community Based Project, Patriotism Event, Tribute to Martyrs Rally, Mission Swachhta activities. Events like Guru purnima is also celebrated to make the students aware about the importance of teachers in their life. Independence day celebrated by providing helping hands to needy students and people. Preserving the composite culture, to protect and preserve the natural environment, safeguard public property, and respect the national flag are the fundamental duties of citizens of the country.. The Patriotism Event takes place to give respect to the national flag and also to create awareness among people. Blood Donation Camp is conducted from time to time which helps in saving the lives of people. While conducting different programmes and activities in the institute, the National Anthem is played. It reflects the strong attachment of the students, employees towards the values of Indian Constitution

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

DTSS college of Commerce has celebrates the following days :
 Republic Day International Yoga day Independence day Teacher's day
 Ambedkar Jayanti Mahatma Jyotiba Phule Jayanti Chatrapati Shivaji
 Maharaj Jayant Constitution day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Research: The college has a well-defined policy to promote research. All the faculty members are actively involved in publication of research papers and participate in international national and state level conferences. There is aresearch centre in the subject of Business Administration, Accounts, Economics and Philosophy. There are 26 research supervisors with 82 registered PhD scholars. ANNAPURNA SCHEME : The unique Annapurna Scheme provides nutritious and free breakfast to a substantial number of needy students each semester. This scheme aims to provide nutritious and filling breakfast through the college canteen to needy students each year, who attend college early in the morning,

often without any provisions for tiffin, and also have to take up part-time employment after college hours to support their family. The Scheme was a brainchild of Late Shri GiteshbhaiMajlani, whose generosity and concern for the student community has been reciprocated by the other kind-hearted Management donors who have made this scheme possible. The scheme commenced in the year 2009-2010 with 30 students. The Sanskar Sarjan Education Society aims to increase the number of beneficiaries of this scheme to reach out to the maximum number of needy students

File Description	Documents
Best practices in the Institutional website	http://dtss.sanskarsarjan.org/annapuranascheme/
Any other relevant information	https://dtss.sanskarsarjan.org/wp-content/uploads/2024/02/Research-Centre-Report-2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college has a Ph.D. Research Center in subject of Business Administration, Accounts, Economics and Philosophy. There are 26 research supervisors with 82 registered PhD scholars. The college has constituted a Research Committee to nurture research aptitude of faculty members as well as students. The composition of the committee is as follows: Chairperson: I/C Principal Dr. Sussmita Daxini (University recognized guide in Commerce) Dr. Shubhada Apte (University recognized guide in Accountancy) Dr. Shaji Joseph (University recognized guide in Commerce) Dr. Caroline David Dr. Satish Naringrekar (University recognized guide in Accountancy) The college has a well defined policy to promote research which is as follows:

- To inculcate a research culture among students and faculty.
- To provide appropriate ICT infrastructure facilities.
- To collaborate with renowned libraries for research.
- To provide time off and duty leave to conduct research.
- To collaborate with industries for research.
- To organize conferences, workshops and seminars in the campus.
- To invite eminent researchers to inspire the students and faculty.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college is on outlook for nominating talented and resource ful persons from academia and industry in various committees and bodies. The infrastructure requirements for this smooth transition also need to be taken earnestly Our college is contemplating to introduce multiple programs and Add On Courses in the ensuing year. Efforts are going to be made earnestly next year to fill up vacancies as necessitated by division expansion of program additions and also any terminations/ resignations/ retirements. The college will need to upgrade administrative mechanism to line with modern times incorporating new technologiesto tackle the enormous administrative loadas required by the autonomy. The library needs massive overhaul in terms of technology and new addition of books since multiple new programs/ add on courses are contemplated to be added. The financial requirements will be focused keeping in mind the massive requirement of funds for various infrastrucure development and other overhauling.